
Adoption Process Policy

Purpose:

The purpose of Colorado Canine Rescue's (CCR's) adoption process is to ensure that each dog is adopted into a home that fulfills all of its needs. Our goal is that each dog is adopted into a loving forever home that best complements their personality and the dog will never be re-homed.

Scope:

Foster Homes, General Public, and Adoption, Foster Home, and Behavioral Specialists

POLICY

I. Policy Statement

CCR implements an adoption process that allows the Adoption Coordinator and Foster Home to work together to find the best Adoptive Home for the foster dog.

II. Procedure

The CCR Adoption Process Policy and the procedures are overseen by the Adoption Coordinator.

- A. Adoption Applicants are required to submit an Adoption Application.
 - 1. The application may be found and completed on the CCR website, or a paper copy may be submitted at CCR events.

- B. The Applicant will be contacted by the Adoption Coordinator to verify receipt of the Application and be educated on the adoption process.

- C. The Applicant's references will be contacted by the Adoption Coordinator. Once completed, s/he will communicate the results to the Foster Home.
 - 1. The Foster Home and Adoption Coordinator will discuss whether the Applicant will be a good fit for the foster dog. If it is determined the Applicant is not a good fit based on information given on the Application, the Applicant will be contacted and notified with the reason why their application has been declined.

- D. If the Applicant appears to be a good fit for the foster dog, the Foster family will conduct a phone interview with the Applicant where they will discuss the dog's personality and its needs, and determine if the Applicant will be a good fit.
- E. If determined that the Applicant is a possible good fit, a meet and greet will be conducted where the Applicant meets the foster dog. This can occur at any predetermined area, depending on the needs of the foster dog.
- F. A home visit must be completed at some point during the adoption process. Pictures and video are acceptable if the Applicant lives too far away to conduct the visit in person.
- G. The adoption may be finalized at the meet and greet if all of the vet and reference checks and the home visit are completed.
 - 1. An Adoption Contract must be completed and the adoption fee submitted prior to the dog going to its forever home.
 - a. The Adoption Contract can be found on the CCR website or the Foster Home can provide a paper copy.
 - 2. The Foster Home will give the medical summary and behavioral paperwork to the Adoptive Home at the time of adoption and transfer.
 - 3. The adoption and medical paperwork will be provided to the Adoptive Home at the time of the adoption.

III. Regulations

- A. All family members of the Adoptive Home must meet the dog prior to finalizing the adoption. All members must be in agreement that the dog is a good fit with the home and that they wish to adopt the dog.
- B. All family pets must meet the foster dog prior to finalizing the adoption. An exception may be made for birds, reptiles, rodents, and other small creatures that will likely not have contact with the foster dog.
- C. If the Applicant is renting his/her home, s/he must obtain permission from the landlord and provide his/her contact number on the Adoption Application.

- D. The Applicant is responsible for complying with all HOA, landlord, city, and county regulations on breeds, number of dogs, and any other stipulations. This information must be obtained and communicated to CCR prior to adoption.
- E. Immediately after adoption, the Adopter will be responsible for any and all medical expenses incurred unless otherwise arranged.
- F. All dogs will be spayed or neutered prior to adoption unless the dog is too young, too small, or not medically cleared. If the dog is not spayed or neutered, it must be altered within 90 days post-adoption, as per the CO state law and CCR's Spay and Neuter Policy. Please refer to CCR's Spay and Neuter Policy.
- G. At the time of adoption, all dogs will be current on their vaccinations with appropriate booster shots, microchipped, heartworm tested, and started on heartworm preventative medication.
- H. All dogs will be deemed healthy by a veterinarian prior to adoption. If there are any exceptions to this, they will be fully disclosed to the Adopter prior to adoption. A detailed medical plan of care will be formulated and agreed upon prior to adoption. Behavioral issues, including any bite incidents, will also be disclosed at this time.
- I. All applicants must be 18 years of age or older.
- J. The adoption fee is as set by the Board.
- K. Friends, family members, and acquaintances of CCR participants are welcome to adopt, but they are required to go through the same adoption process and abide by the adoption policies the same as any other Applicant.
- L. Foster Homes are welcome to adopt their foster dog if the dog is a perfect fit for their home. The Foster Home is required to submit a Contract, pay the adoption fee, and abide by the adoption policies as required of any Applicant.
- M. There is a two-week period immediately post-adoption where the Adoptive Family may return the dog and receive a refund of their adoption fee. After the two-week period, CCR will still take the dog back but no refund will be given.